SCI Security Policy VTC

18 Jun 2013

AGENDA

- Welcome/Introduction
- Policy Updates
  * DIA SCIF Mgmt Branch Updates – CSWs/CSPs/FFCs/Contractor SCIFs
    (Derrick Smith/Catrena Owens/Victor Vicente)
  * JPAS Data Quality Initiative (DQI)
  * Unauthorized Disclosure Training
  * INSCOM CSE – ACAVS to ACCS overview
  * DoD Lock Program
  * Army Protection Program Assessment s (APPA) FY13 Schedule
  * Annual Self Inspection Roll up (1 Oct)
- AR 380-28 Revision/SCI Policy Website
- Scattered Castles Program
- Training:
  * SCI Security Refresher Training Course
  * Temporary Sensitive Compartmented Information Facilities (T-SCIF)
    Training Course SCI 101.16
  * DoD SCI Security Officials Training
  * DNI Security Education & Training Program

POLICY UPDATES

- **DIA SCIF Mgmt Branch Updates**
  - Construction Security Worksheets
  - Construction Security Plans
  - Fixed Facility Checklists
  - Contractor SCIFs

- **JPAS Data Quality Initiative (DQI) 597**
  - Initiative to ensure data clean up and data correction
  - Improve data integrity prior to transfer to JVS
  - JPAS records not supported by eligibility information (scenarios below)
    * Active access records related to separate/dead person categories with a separation/death date and/or separation/death status code
    * Active access records where no owning or servicing SMO is associated with the person category
    * Active access records where access is not supported by eligibility
  - (CAUSE) Users not properly managing records and debriefing access on separated categories, when the agency/company is no longer associated with subject, and/or when eligibility changes

POLICY UPDATES

- **JPAS Data Quality Initiative (DQI) 597 (cont)**
  - **JPAS Security Management Office (SMO) Update**
    * Problems with SMO codes not matching organization UICs (attached)
    * Organizations must begin to validate SMOs against UICs
    * SMOs must match valid UIC and Cage Codes to transfer into JVS

- **DNI's Unauthorized Disclosure (UAD) Training**
  - Required annually for all personnel briefed to SCI (may be incorporated into your organization's annual training)
  - Two Web based training modules currently available via JWICS @ http://www.ncix.ic.gov (Intelink Passport Acct Required)
    * Unauthorized Disclosure WBT – SCI briefed personnel (30 minutes)
    * Supplement for Security Professionals – Security professionals and Security Managers (20 minutes)

***SETA** is currently reviewing training modules in development to determine if the core program elements required for UAD training is included

POLICY UPDATES

- **INSCOM CSE/SCI Contracting**

  - Reviewing the SCI contracting processes at INSCOM's Contractor Support Element!

  - ACAVS will be renamed "Army Centralized Contracts & Security" (ACCS) Portal/upgraded to improve day to day business operations for SCI contracting

  - SSO's must have a group (NIPRNET) e-mail address

  - SSO's must register in ACCS

  - Organization's Industrial Security Rep will need to register in ACCS to monitor and certify prime/sub DD254's

  - Requirement for Command SIO to appoint a primary and alternate Contract Monitor (CM) for each SCI contract

  - Volunteers needed once the new system is ready for BETA testing

ACAVS to ACCS
OVERVIEW

Contractor Support Element
INSCOM G-2

Briefing Agenda

Agenda

- Army Contractor Automated Verification System (ACAVS)
- Army Centralized Contracts and Security Portal (ACCS)
- Government Responsibilities
- Migration Preparation
- Immediate ACCS Upgrade

ACAVS

What is ACAVS?

- ACAVS is a secure unclassified web-based application used by Contractor Support Element (CSE) to process and manage unclassified SCI contract actions
- Maintained and operated on the NIPRnet
- Uses SSL certificates, 128 bit encryption
- First deployed October 2001
- First .net application in Government
- Winner of Grace Hopper Government Technology Leadership Award 2001
- Developed by Microsoft for use by Intelligence and Security Command's (INSCOM) Contractor Support Element (CSE)
- CSE manages the system on behalf of DCS, G-2

ACAVS Technology

What is ACAVS? (cont)

- Visual Basic .NET business logic/source code
- SQL Server 2000 database
- Web-based, hosted on Microsoft's IIS 5 web server
- Running on Windows 2000 Server
- Supports Netscape 4.75+ and IE 5.0+ browsers
- Access from all agencies and from contracting companies

ACAVS Users

What is managed through ACAVS?

- 1325 Companies
- 2669 Contracts
  - 972 Prime
  - 1697 Sub-Contracts
- 2287 Registered users
  - Over 33,000 people

ACAVS Actions

Depending on Role, ACAVS allows the CSSO/FSO/Security POC the ability to submit the following:

- SCI Nominations
- DD 254 Requests
- ACAVS account access requests
- Courier Orders
- CAT III Linguists processing
- Visit Request
- Upgrade Access
- Add contractors to additional contracts

ACAVS Upgrade

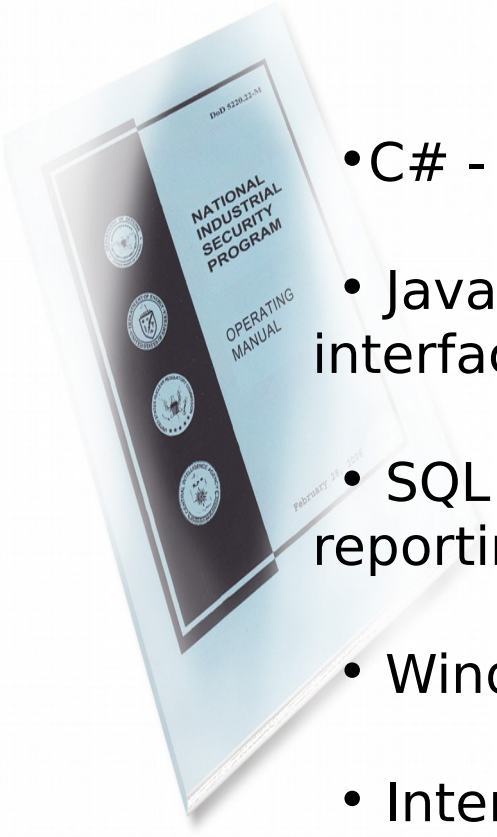
Army Centralized Contracts & Security Portal (ACCS)

- Like ACAVS, ACCS will be a secure unclassified web-based application used to process and manage Army SCI contracts

- ACCS is being developed by Microsoft including process improvements over the previous system

ACCS Technology

Army Centralized Contracts & Security Portal (ACCS)



- C# - web server & business logic
- JavaScript / jQuery / CSS - client-side logic & user interface
- SQL Server 2008 R2 - database server & reporting server
- Windows Server 2008 R2
- Internet Information Server (IIS) 7.5
- Supports Internet Explorer 9+

Improved Capabilities & Functions

- **System interoperability with CATS and ISFD**
- **Automate the National Interest Determination coordination process**
- **Enhanced Search Capability; to include the ability to search for Individuals, Company, Contract, SCI Request, DD254, and Agency**

- Role/Privilege based access control
- Ability to produce various reports
- Ability to process Transfer in Status Request
- Digital Signature for DD 254
- Manage Training Program
- Full Automation of the Indoctrination Process
- User Auto Email Automation
- Logic tied to every form

- MFO-Multi Access Capability
- Mass movement of contractors from contract to contract
- Mass movement from cage code to cage code (to include additional work locations listed on SCI addendum)
- Ability to create 254s for Prime, Subcontracts, Tier 1, 2 and 3 (New, Revision, Follow-on, Close Out, and Final)
- SCI requests
- Indoc requests (identify and process an individual (contractor) that has to read on a program

Improved Capabilities& Functions

- **From CATS, the ability to retrieve subject eligibility and clearance data**
- **From ISFD, the ability to retrieve Company cage codes/Unit UIC information**
- **From ISFD, the ability to determine if company is cleared under a Special Security Agreement**
- Notifications
  - send email notifications to stakeholders when SCI request, DD254, Indoc, Debrief, Transfer in Status, Visit request, Courier Orders, Add/remove from contract workflows are in flight or completed
- Notify stake holder when a contract is about to or have expired
- CAC enabled for security enhancement
- Data Migration of ACAVS data to ACCS
- Ability to process Visit Requests
- Upgrade SCI Access
- Debrief requests (identify and process an individual (contractor) that has to be read off a program
- Generates reports on people and processes

Government Responsibilities

- Contract Monitor
  - Appointed in writing by the SIO (Pri/Alt)
    - Must be read-on to the level of the SCI contract
  - Initiating Prime DD254 into ACCS
  - Disposition of people and SCI materials
  - Approval of all SCI actions within ACCS
  - Approval of all SCI accreditations

Government Responsibilities

- Industrial Security Representative
  - Appointed in writing (Pri/Alt)
    - Must be read-on to the level of the SCI contract
  - Certifies all prime Army SCI DD254's and approves all sub DD254's in ACCS

Government Responsibilities

- Special Security Officers (SSO)
  - Appointed in writing by the SIO (Pri/Alt)
    - Must be read-on to the level of the SCI contract
  - Conducting indoctrinations/debrief of contractor personnel. Scan indoctrination/debrief paperwork into ACCS. (DD form 1847-1 auto sent to IRR)
  - Ensure all contractor request to courier SCI materials is submitted in ACCS and approved by the CM.

Government Responsibilities

- Contract Office (KO, COR)
  - Not an ACCS user
    - All awarded Army SCI contracts must be accompanied with
      - DD254/SCI Addendum
      - Awarded document from the KO (SF 26/30/33, or equivalent document)
      - Awarded document forwarded to the CM
  - Revisions/modifications to contracts must be timely;
    - accreditations
    - contractor accesses

Migration Preparation

- CM
  - Register and certify in the ACCS system
  - Must have primary and alternate CM for each SCI contract.
  - Ensure command address is correct including UIC.
  - Ensure SIO's e-mail address is within ACAVS.
  - Input active contracts into ACCS system.
  - Collaborate with COR's ,ISR and SSO on the importance of the timely processing of an DD254. extension/modifications (i.e. termination of personnel, accreditations)
  - Ensure all contracts are valid SCI contracts within ACCS and personnel are currently working on those active contract(s).

Migration Preparation

ISR:

- Register and certify in the ACCS system.
- Must have primary and alternate ISR for each SCI contract.
- Collaborate with COR’s, CM’s , and SSO’s on the importance of extension/modifications are processed in a timely manner (i.e. termination of personnel, accreditations).
- Re-certify active Army SCI contracts in the ACCS system.
- Ensure all contracts are valid SCI contracts

Migration Preparation

- **SSO**
- Register and certify in the ACCS system.
- Ensure a group e-mail address is established for your office prior to migration.
- Collaborate with CM's, COR's and ISR within command on the importance of extension/ modifications are processed in a timely manner (i.e. termination of personnel, accreditations).
- Processing courier orders for contractors.
- More involvement of processing of contractor accreditations.

Immediate Upgrade to ACCS

- Command and subordinate command relationship
- What is needed from commands?
  - Parent Command
    - Name of CM/ISR/SSO
    - Name of subordinate commands
      - Name of CM/ISR/SSO

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ACAVS to ACCS
OVERVIEW

Questions?

POLICY UPDATES

- **DoD Lock Program**
  - Physical Security Equipment Data Call (Summer 2012)
  - MEMO (DoD Locking System Lifecycle Support/23 Aug 12)
  - Survey of data determined majority of the locking systems in use were beyond their lifecycle expectancy
  - SCI Policy Office notification to Commands via e-mail/13 Feb 13
  - DoD Lock Program will conduct site visits to AUDIT and RETROFIT existing hardware…(Enhance overall program management and efficiency)
  - Command G-2s/SIOs & SSOs will be notified at least 90 days in advance of visits

- **Army Protection Program Assessment visits**
  - Review of approved Security Benchmarks for SCI Program, Personnel and Information Security and Foreign Disclosure (Reviewing Benchmarks for Industrial Security to be included as a SAV for FY14)
  - G-2 assessors (Drew McCall or Cliff McCoy)
  - APPA FY13 schedule (included)

POLICY UPDATES

- **Annual Report**
  - DIA's Annual Self Inspection Roll Up (Due 16 Oct 2013)
    * Expect details from the SCI Policy office NLT 2 Jul
  - SCI Access Report – Requirement TBD

- **AR 380-28 (In DRAFT)**
  - Language is being changed to reflect Army specific requirements and will not repeat DoD or DNI stated policies
  - This allows for rapid changes of AR in the future
  - DRAFT AR submission to official Army Publications process pending review/decision on SCI Contracting mission (Chapter 10)

- **SCI Policy Portals on NIPRNET/AKO**
  - Contains latest SCI Policy updates
  - www.dami.army.pentagon.mil/site/SCI
  - https://www.us.army.mil/suite/page/656165

POLICY UPDATES

- **DIA's Certified SCIF Inspector Program**
  - ACOM, ASCC, or DRU SCI Program Manager or designee
  - Fill out CSI request form that can be obtained by contacting the SCI Policy office or via the SCI Policy webpage
  - Prerequisites:
  - At least one year experience in field
  - Attended DoD SCI Security Officials Course or similar course
  - Attended ICD 705 Physical Security Course or similar course

Scattered Castles Program

- Authority - ICPG 704.5 (Signed Oct 08)
  - Intelligence Community Personnel Security Database
  - **Mandates** the recognition and use of Scattered Castles Database as the IC's authoritative personnel security repository for verifying personnel security access and visit certifications

- Command SCI PMs – Ensure Special Security Offices have the appropriate personnel accessed to Scattered Castles

- Requirements for SC account
  - Must be Indoc'd for SCI
  - Access to JWICS
  - Must have PKI certificate prior to nomination

- SC Nomination Info – Name/SSN/Duty position/Location (City/State) or (Camp/Country), Justification, and JWICS email address

- Forward to the SCI Policy Staff for action via JWICS:
  - oataycr@army.ic.gov
  - oamcccx@army.ic.gov

POLICY UPDATES
TRAINING

- **SCI Refresher Training Course for SSOs/SSRs** (SCI100.16) @ www.dss.mil/STEPP
  - Launched 22 Jul 11
  - Modules that cover the following:
    - SCI Fundamentals
    - SCI Control Systems and Markings
    - Protecting SCI
    - SCI Reporting Requirements

- Successful completion of course will be required for all newly appointed SSOs/SSRs (Great training tool!)

- As of May 2013, approx 6,257 personnel have successfully completed the course, this includes Army, Navy, Air Force, Marines, and other

POLICY UPDATES TRAINING

- **Temporary Sensitive Compartmented Information (T-SCIF) Training Course for SSOs/SSRs** (SCI101.16) @ www.dss.mil/STEPP
  - Launched 9 Jan 13
  - **Part 1:**
    - Timeline & SCI Authority
    - SCI Leadership Responsibilities
    - T-SCIF Overview
    - T-SCIF Security Requirements
    - T-SCIF Set-up & review
    - Examples of T-SCIF Configurations
    - Deployment Considerations
  - **Part 2:**
    - T-SCIF EAP
    - Couriering SCI
    - Media Control & PED Mitigation
    - Security Incidents & Violations
    - References & Contact Info

- Successful completion of course will be required for all newly appointed SSOs/SSRs (Great training tool!)

- As of May 2013, approx 208 personnel have successfully completed the course, this includes Army, Navy, Air Force, Marines, and others

DoD SCI Security Officials Training Course

- **DoD SCI Security Officials Course (SCI201.01) (DIA)** – Hosted by Center of Development for Security Excellence (CDSE) @ Linthicum, MD training facility

  - **Resident course schedule 2013:** Jul 15-19, Linthicum, MD

  - **Mobile course schedule 2013:** Aug 19-23, Ramstein AB, GE,

- **Course Requirements:**
  - Mandatory requirement for STEPP account to register
  - Students must complete 2 prerequisite courses prior to attending Security Officials Course and bring CDSE training records or your course certificates on the first day of training
  - Prerequisites Courses are offered through Defense Security Service Academy:
    - PS103.16 -- Personnel Security Management Course
    - GS102.16 -- Risk Management for DoD Security Programs Course

- **Mobile Five Day Training Course** - available for units..request at DSS.MIL

NIPRNET: http://www.dss.mil

DNI/DoD Security Education & Training Program

- **Security Training for 2013**
  - SSO Course (SSOC): (GOV only -Jun 10-14, Chantilly, VA
  - Mid-level Security Professional Seminar Course: Jun 24-28, Chantilly, VA
  - Senior Security Professional Seminar: Jun 14-19, Harbourtowne, MD
  - ICD 503 Information Systems: Jul 8-12, Chantilly, VA
  - ICD 705 Physical Security Course: Jul 22-26, Chantilly, VA
  - ICD 704 Adjudications Course: Jun 22-26, Linthicum, MD

- Course descriptions or additional information:
  - Visit DNI website – http://dni.gov/ssc/csd
  - E-mail: dni-ssc-training@dni.gov

Training & Assistance Group
(571) 204-6633

Army Protection Program Assessment

COMMAND	LOCATION	SCHEDULED DATES	NEW DATES
USACE	WASHINGTON DC	9-12 APR 2013	no change 9-12 APR 2013
USASOC	FORT BRAGG NC	7-10 MAY 2013	(Virtual APPA-no change) 7-10 MAY 2013
INSCOM	ARLINGTON VA	11-14 JUN 2013	no change 11-14 JUN 2013
IMCOM	SAN ANTONIO TX	26 FEB – 1 MAR JAN 2013	New Dates 6-9 AUG 2013
ARNG	ARLINGTON VA	23-26 JUL 2013	no change 23-26 JUL 2013
FORSCOM	FORT BRAGG NC	20-23 AUG 2013	FORSCOM - no change 20-23 AUG 2013 USASOC Site Visit ICW FORSCOM
ARCYBER	FT BELVOIR VA	17-20 SEP 2013	no change 17-20 SEP 2013

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Questions

Next VTC Sep 2013

Questions